

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

October 2, 2023

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Marterella called the meeting to order at six minutes past seven o'clock (7:06) p.m.

Mr. Marterella asked the members to pause for a moment of silence.

Mr. Marterella asked the members to stand for the pledge of allegiance.

Roll Call: Present: Monica Chatham (zoom), Shari Neely, Dr. Melanie Anderson, Lynn Cressman (zoom), Cheryl Ferry (zoom), Stephen Kelley (zoom), Troy Johnston, Andy Boland, Mark Marterella

Absent: Ben Carbaugh,

Also Present: Mr. Mario Fontanazza, Mr. Bill Vonada

Mr. Marterella stated the Joint Committee members had received copies of the Minutes of the September 5, 2023 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mrs. Neely, seconded by Dr. Anderson, moved to approve the Minutes of the September 5, 2023 meeting as submitted.

Roll Call: Ayes: Monica Chatham, Shari Neely, Dr. Melanie Anderson, Lynn Cressman, Cheryl Ferry, Stephen Kelley, Troy Johnston, Andy Boland, Mark Marterella

Nayes: None, motion carried.

The Treasurer and Secretary's Report as of 10/2/23 were submitted for information.

Mrs. Neely, seconded by Mr. Johnston, moved to accept the Treasurer and Secretary's Report as of 10/2/23 as submitted.

The motion was unanimously approved.

A list of bills from 9/6/23 – 10/2/23 in the amount of \$921,345.32 were presented for approval.

Mrs. Neely, seconded by Dr. Anderson, moved to approve the list of bills as presented.

Roll Call: Ayes: Monica Chatham, Shari Neely, Dr. Melanie Anderson, Lynn Cressman, Cheryl Ferry, Stephen Kelley, Troy Johnston, Andy Boland, Mark Marterella

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee. He also discussed the Calendar of Events for the month of October. He indicated that the open house is October 26th from 4:30 – 6:30. He indicated that the budget timeline was in their packet and the he and Mr. Adams would be scheduling budget meetings in mid-November with each school's Superintendent and Business Manager. The Monthly Enrollment Report as of 10/2/23 was submitted.

Mr. Marterella requested approval of the action items as presented. Item 8. a) i. - vii. in one motion excluding item v.

Mrs. Neely, seconded by Dr. Anderson, moved to approve action items 8. a) i. - vii. in one motion excluding item v. as follows:

- i. Approve Tuition increase of \$300.00 for Practical Nursing for the 2024-2025 school year to \$16,350.00.
- ii. Approve Cindy Cornelius to attend the PASFAA conference in Hershey October 1 - 4, 2023 at a cost not to exceed \$1,800.00. Funding – Practical Nursing
- iii. Approve Melissa Sharp to attend the Apprenticeship Expo in Hershey November 13-14th at a cost not to exceed \$1,300.00. Funding – Local
- iv. Approve updated OAC list.
- vi. Accept resignation of Kara Kauffman Administrative Assistant for Practical Nursing in Oil City.
- vii. Approve advertising for an administrative assistant for Oil City Practical Nursing.

Roll Call: Ayes: Monica Chatham, Shari Neely, Dr. Melanie Anderson, Lynn Cressman, Cheryl Ferry, Stephen Kelley, Troy Johnston, Andy Boland, Mark Marterella

Nayes: None, motion carried.

Mrs. Neely, seconded by Dr. Anderson, moved to approve action items 8. a) v. as follows:

Approve Robert Sutton as Technology Assistant at a salary of \$37,000.00 prorated based on the number of days worked.

Roll Call: Ayes: Monica Chatham, Shari Neely, Dr. Melanie Anderson, Lynn Cressman, Cheryl Ferry, Stephen Kelley, Troy Johnston, Andy Boland, Mark Marterella

Nayes: None, motion carried.

Mr. Adams commented on the Budget timeline for the 2024-2025 school year.

Mr. Fontanazza reviewed his Issues/Activities for September 2023.

Mr. Marterella asked if there was any old business.

None was noted.

Mr. Marterella asked if there was any new business.

None was noted.

Upon motion by Mrs. Neely, seconded by Mr. Johnston, the meeting adjourned at sixteen minutes past seven (7:16) p.m.

Recorded by

A handwritten signature in dark ink, appearing to read "Patrick M. Adams", is written on a light blue background.

Patrick M. Adams
Secretary, Joint Committee